

Guidelines for submission for the *Literacy and Service Recognition Award*

WHAT IS IT?

This recognition is awarded annually to students for exemplary community service that relates to the purposes of the Literacy and Social Responsibility Special Interest Group (L-SR SIG) of the International Literacy Association (ILA):

To study, understand, and promote high-quality programs which foster community service, participatory citizenship, social responsibility, appreciation for diversity, environmental stewardship, and caring behavior that occurs within the development of literacy across the curriculum.

Service projects might relate but are not limited to the following areas.

- Classroom Communities of Inquiry
- Literacy, Character Education & Service Learning
- Language Arts & the Natural World
- Community-based Writing
- Fostering Social, Emotional & Academic Growth
- Literacy & Civic/Social/environmental Engagement
- Literacy & Respecting Diverse Cultures

HOW WILL AWARD WINNERS BE RECOGNIZED?

- First prize winners receive an engraved plaque (name of award, name of project and student leader/s, year) and certificate of recognition; second and third place winners receive certificates of recognition.
- Award winning student leaders are recognized and invited to present their work (live or through video) at the L-SR SIG meeting at the annual convention of the International Literacy Association and are included in the printed program.
- Information about the award and winning programs are available publicly on the L-SR SIG website <http://www.csulb.edu/misc/l-sr/> and reported in our e-Journal.

WHO CAN SUBMIT FOR THE AWARD AND HOW?

A teacher/librarian (sponsor) may nominate individual students for the *Literacy and Service Recognition Award*. Submit a packet of application that includes the following (I) contact information and (II) project information:

I. Contact Information for

1. Sponsor/nominator (name, address, phone number, email address) (Note: Each sponsor may nominate only ONE project/program per year.)
2. Student leader/s (name/s, address/es, phone number/s, email address/es, name/s of school/s, age/s of student/s)
3. Parent/guardian (name, address, phone number, email address) for each student leader

4. Other **key** individuals involved in the program/project (name, address, phone number, email address, ages if college age or younger)
5. Name, address, phone number, and email address for: principal, superintendent, local newspaper, local radio station, local TV station

II. Project information

1. Name of project/program (please create a name if it did not have one previously)
2. A brief essay (written by the student leader/s, if possible) describing the project/program including numbers of students involved and individuals served and how, why and when the project/program got started. Tell how it relates to literacy and to an area of interest of our group (L-SR SIG). Tell the specific contributions the student leader/s made to the quality of the program.
3. Validating evidence of the extent and impact of the program – how do you know a difference was made (e.g., testimonials, letters of support from partners, letters of commendation, newspaper articles about the project and/or student leader/s, website URL, if one exists, which provides information about the program and the results of the program). Include photographs or a short video of the “project in action.” Please identify each person in the pictures and provide *Release Information* for each which includes: a statement that the photo may be used publicly (on our website, eJournal, etc.), with signatures for each individual (also include signatures for each guardian for those 18 years of age and younger).
4. Strongly recommended: A short video clip in digital format on a CD or DVD (maximum of 5 minutes) which involves the student leader/s and information about the project (such as the students describing the program and its impact on the community and themselves). Also provide *Release Information* (see #3) indicating permission to use the video on our website if selected for the award.
5. Also please indicate the willingness of the student leader/s with their sponsor/guardians to attend the annual IRA convention, if selected, to receive the award in person and to describe the program to the audience in a 5-minute presentation. The videotape or a *Skype* correspondence may serve in lieu of attendance.

LSR Awards will be presented at the LSR_SIG session the week of July 9-11, 2016 (time and place to be determined), in Boston, MA.

Send all materials (via email and/or regular mail) to the Award Chair of the IRA Literacy and Social Responsibility Special Interest Group by March 11, 2016 for the 2016 Literacy and Service Recognition Award. You will receive confirmation of receipt of materials via email. You will be notified about results of committee review by May 11, 2016. If you have questions, please contact the chair of awards via email.

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